

INTELLECTUAL PROPERTY DIRECTORATE (FAQs)

What is the procedure for registration of intellectual property services such as trademarks, copyright, patents and utility models?

For all intellectual property applications and inquiries submit your request to ip@ursb.go.ug

How Do I register a Trademark/Logo?

1. You first carry out a search on the Intellectual Property register (25000/-),
2. File a Trademark registration application form (50000/-). The application will be examined, if the application is granted, it should be advertised in the Uganda Gazette for 60 days, there after a Certificate of registration will be issued after payment of 100,000/- if there is no opposition after expiry of the 60 days.

How to do self-assessment.

1. Go to the URA portal and click E-SERVICES THEN;
2. Click payment registration
3. Then other NTR then select the TAX PAYER NAME
4. Select the District/City
5. Select Sub county/town council
6. Select Ministry/Department/agency as Uganda Registration Services Bureau.

Intellectual Property Registration Department and follow through LOCAL THEN TRADE MARKS THEN TRADEMARKS THEN APPLICATION FOR A TRADE MARK.

That is one payment. Next payment for search, do the same but after last trademark, look for SEARCH FEES FOR ONE CLASS

When payment is done, copies put together (2 forms then one plain paper where you will paste all the 6 copies of the logo), scan well and send to ip@ursb.go.ug

The team will evaluate and get back to you.