

SCHEDULE

Form 1
NOTICE OF BENEFICIAL OWNER PARTICULARS*
[Section 6 of the AMLA, 2017]

Name of company/partnership:

.....

Number of company/partnership:

To the Registrar of Companies/Business names:

The above company /partnership hereby gives a notice in accordance with Section 6 of the **AMLA, 2017** that the following person is a beneficial owner of the company/partnership.

Date that the person became a beneficial owner: ____/____/____ [dd/mm/yyyy]

BENEFICIAL OWNER

Full Name.....

National identity card number/ Passport number/driving license/NSSF Card

Nationality(ties)

Date of birth [dd/mm/yyyy]

Residential address

Postal address

Visa number (Applicable to foreign persons)

Residence Permit Number (Applicable to foreign persons)

Work Permit Number (Applicable to foreign persons)

Current Email address

Current Telephone number

Occupation

NATURE OF OWNERSHIP OR CONTROL

Nature of ownership or control the beneficial owner has in the company/partnership

The percentage of shares a person holds in the company/partnership

- Directly% of shares
- Indirectly% of shares
- Unknown

The percentage of voting rights a person holds in the company/partnership

- Directly% of voting rights
- Indirectly% of voting rights
- Unknown

A person holds a right to appoint or remove a majority of the board of directors of the company/partnership; and/or

- Directly
- Indirectly
- Unknown

Whether a person exercises significant influence or control over the company/partnership.

- Directly
- Indirectly
- Unknown

[Note: Please enter particulars of each and every beneficial owner in a separate form]

UNSPECIFIED OR UNKNOWN BENEFICIAL OWNER

Reason;

[Note: Please give a description and attach evidence of the steps taken to acquire the particulars]

LINK OF BENEFICIAL OWNER WITH THE COMPANY/partnership

Specify how the beneficial owner is linked to the company

- (a) Name of shareholder/partner;
- (b) Names of directors appointed by the beneficial owner;

Lodged on behalf of the company/partnership by:

Name:

ID/ Passport number

Address:

Signature:

Capacity****:

Source***

Date:

Notes

****Please indicate whether director, secretary or advocate of the company.

****Please indicate whether the information obtained was (a) provided by the beneficial owner or their authorized representative; or (b) provided by a third party not directly related to the beneficial owner.

SCHEDULE
Form 2
NOTICE OF BENEFICIAL OWNER PARTICULARS FOR LEGAL PERSONS*
[Section 6 of the AMLA, 2017]

Name of the Company/Partnership.....
 Number of Company/Partnership:

To the Registrar of Companies/Business names:
 The above company /partnership hereby gives a notice in accordance with Section 6 of the **AMLA, 2017** that the following person is a beneficial owner of the company/partnership.

Date that the person became a beneficial owner: ____/____/____ [dd/mm/yyyy]

BENEFICIAL OWNER

Name of a legal entity.....

Registration number

Country of incorporation/Registration

Date of Incorporation/Registration

Registered address

Current Email address

DETAILS OF DIRECTORS			
Name of Director	Date of Birth	Nationality	Postal and physical Address
DETAILS OF SECRETARY			

DETAILS OF LOCAL REPRESENTATIVE (APPLICABLE TO FOREIGN LEGAL PERSONS ONLY)

Name of local representative	Physical and post address of the local representative	Telephone Number	Nationality

DETAILS SHAREHOLDERS/MEMBERS

Current Telephone number

Tax Identification Number

NATURE OF OWNERSHIP OR CONTROL

Nature of ownership or control the beneficial owner has in the company/partnership

The percentage of shares a person holds in the company/partnership

- Directly% of shares
- Indirectly% of shares
- Unknown

The percentage of voting rights a person holds in the company/partnership

- Directly% of voting rights
- Indirectly% of voting rights
- Unknown

A person holds a right to appoint or remove a majority of the board of directors of the company/partnership; and/or

- Directly
- Indirectly
- Unknown

Whether a person exercises significant influence or control over the company/partnership.

- Directly
- Indirectly
- Unknown

[Note: Please enter particulars of each and every beneficial owner in a separate form]

UNSPECIFIED OR UNKNOWN BENEFICIAL OWNER

Reason;

[Note: Please give a description and attach evidence of the steps taken to acquire the particulars]

LINK OF BENEFICIAL OWNER WITH THE COMPANY/partnership

Specify how the beneficial owner is linked to the company

- (a) Name of shareholder/partner;
- (b) Names of directors appointed by the beneficial owner;

Lodged on behalf of the company/partnership by:

Name:

ID/ Passport number

Address:

Signature:

Capacity****:

Source***

Date:

Notes

****Please indicate whether director, secretary or advocate of the company.

***** Please indicate whether the information obtained was (a) provided by the beneficial owner or their authorized representative; or (b) provided by a third party not directly related to the beneficial owner.

Form 3
NOTICE OF CHANGE OF BENEFICIAL OWNERS' PARTICULARS*

Name of Company/Partnership:

Number of The Company/Partnership:

To the Registrar of Companies/Business names:

The above company /partnership hereby gives notice in accordance with **Section 7(24)** of the **AMLA, 2017** that the registered particulars** of the beneficial owners of the company/partnership, as specified in column 1 of the table below, have changed as indicated below.

Name of the beneficial owner concerned

Particulars of change

Lodged on behalf of the company /partnership by:

Name:.....

ID/ Passport number

Postal Address:

Signature:

Capacity***:

Source***

Date:

NOTES

- * This form is used to notify the Registry of changes in the particulars of company beneficial owners.
- ** The particulars to be notified are of changes occurring in the company's register of beneficial owners.
- *** Please indicate whether director, certified secretary or advocate of the company.
- **** Please indicate whether the information obtained was (a) provided by the beneficial owner or their authorised representative; (b) taken from an official register; or (c) provided by a third party not directly related to the beneficial owner.

Form 4

NOTICE OF CEASING TO BE BENEFICIAL OWNER*

Name of company/partnership

Number of the company/partnership:

To the Registrar of Companies/partnership:

The above company hereby gives notice in accordance with Section 7(24) of the AMLA, 2017 that the beneficial owners of the company/partnership, as specified in column 1 of the table below, ceased to be beneficial owners of the company/partnership on the date(s) specified opposite that/those name(s) in column 2 of that table.

Name of the beneficial owner concerned

Date/month/year

Date on which a person ceased to be a beneficial owner

Reason(s) for cessation

Lodged on behalf of the company/partnership by:

Name:

ID/ Passport number:

Postal Address:

Signature:

Capacity**:

Source***

Date:

NOTES

- * This form is used to notify the Registry when a person ceases to be a beneficial owner.
- ** Please indicate whether director, certified secretary or advocate of the company.
- *** Please indicate whether the information obtained was (a) provided by the beneficial owner or their authorised representative; or (c) provided by a third party not directly related to the beneficial owner.

Form 5
BENEFICIAL OWNERSHIP OFFICIAL SEARCH REQUEST

Name of company/partnership:

Number of company/partnership:

Reason(s) for conducting a search

.....
.....
.....

Lodged by:.....

Name:.....

ID/ Passport number:

Postal Address

Signature:

Date: