

Subject: Consultancy Services for end user elicitation and system design for a web-based security interests in movable property registry system for Uganda Registration Services Bureau

REF: URSB/CONS/17-18/00007

Request for Expression of Interest

The Uganda Registration Services Bureau has received funding from the Government of Uganda towards the cost of hiring consultancy services for end user elicitation and system design for a web-based security interests in movable property registry system for Uganda Registration Services Bureau.

URSB is seeking a vendor to design, develop/customize, deploy/install and commission the online Security Interests in Movable Property Registry System (SIMPRS); The SIMPRS must provide web based access in a timely and efficient manner to all users. The Vendor is expected to provide the following turn-key solution:

- Develop/Customize a notice based online SIMPRS;
- Install and configure the available hardware to support the online SIMPRS;
- Deploy the online SIMPRS within the allocated time frame;
- Provide training and capacity building on management of the system;
- Build capacity through training of the internal and external users of the online SIMPRS; and
- Integration with other systems as shall be specified.

Uganda Registration Services Bureau now invites eligible consulting firms to indicate their interest in providing the above services. Interested firms must provide a statement of capability and experience indicating that they are qualified to perform the services (experience in similar assignments, availability of appropriate skills among staff, proof of legal status, firm's organizational set up, financial status, Brochures etc.) to follow the shortlisting criteria below.

The short listing criteria are: The bidding firm shall provide documentary evidence to demonstrate the following;

1. Inclusion of at least one team member who has participated in the development of a successful web based security registration and information processing system in a project management or developer role to assist with the establishment of an existing web-collateral registry system.
2. If a vendor is international, it must partner with a reputable local Ugandan ICT firm with previous experience in system development projects (preferably online systems), which has full time staff with relevant expertise in Systems Development, for contractual period including the two year maintenance and support period.

3. Financial capability and stability to successfully complete the contract. A vendor, together with their local partner if an international vendor, must submit a complete set of audited financials for the previous two fiscal years that demonstrates that it has been operating profitably.
4. The assignment will require a vendor that has deep knowledge and understanding of similar registration systems and experience in automation of registration functions. In addition, the consultants should have both knowledge of best practices for secured registration systems particularly have experience in implementing service reforms in developing countries. Furthermore, the firm must be well experienced in developing software applications on modern technical platforms and be experienced in communicating legal requirements into the terminology of system specifications. The vendor should have the ability to work patiently and effectively with public officials, and to draw on reform examples worldwide to persuade them of the benefits of reform and how to address risks, they should have strong analytical skills and ability to deliver projects in highly complex stakeholder environments.
5. The Bidding firm must have at least three (3) years' experience in software development and implementation of public service systems.
6. Evidence of willingness to deploy ICT resources in Uganda, availability of local project and technical support capacity. Bidder's presence and experience of successful work in Uganda will be considered as an advantage.
7. The Bidding firm must have completed a minimum of three (3) successful similar contracts in scope and size involving the software development and installation in the past 3 years.
8. The Bidding firm must provide documentary evidence of having an annual turnover and liquidity for two (2) of the last three (3) years
9. The short listing shall be conducted in accordance with the short listing criteria, the PPDA Act, 2003 and the PPDA (procurement of consultancy services) Regulations, 2014.

Sealed expressions of interest (One original plus three copies) must be delivered in a written form to the address below on or before 3rd January 2018 at 11:00 am. The packages must be clearly marked, "Consultancy Services for end user elicitation and system design for a web-based security interests in movable property registry system for Uganda Registration Services Bureau."

Interested firms may obtain further information at the address below during office hours 08:00 to 17:00 hours

The notice of expression of interest is available at www.ppda.go.ug and www.ursb.go.ug

	Activity	Date
a.	Publication of Notice of Interest	Friday, 8 th December, 2017

	Activity	Date
b.	Closing Date for receipt of Expression of Interest	Wednesday, 3 rd January, 2018
C.	Evaluation of Expression of Interest	From Thursday, 4 th January, 2017 to Thursday, 11 th January 2018
d.	Display of shortlist	Monday 15 th January 2018

**Registrar General
Uganda Registration Services Bureau**

**For attention of
Head Procurement and Disposal Unit
Uganda Registration Services Bureau
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