



UGANDA REGISTRATION SERVICE BUREAU

DIRECTORATE OF BUSINESS REGISTRATION - FEES STRUCTURE.

CATEGORY - BUSINESS NAME REGISTRATION				CATEGORY - DOCUMENT REGISTRATION.	
ITEM	FEES CHARGEABLE			ITEM	FEES CHARGEABLE
CERTIFICATION OF BUSINESS NAME	UGX 5000/= per copy of certificate	Filing Fees- for every extra copy of local Company Resolution for a limited company after first three copies.	UGX 10,000/=	Stamp duty – documents of no monetary value	UGX 5000/=per document,therefore e.g UGX 15,000 for 3 copies
Change of particulars	UGX 10,000/=	Registration fees for local Company forms for a limited Company-first 3 copies.(N/A to forms A1 and A2)	UGX 20,000/=	Registration fees	UGX 10,000 Registration fees is chargeable on the first and second copy. Therefore e.g UGX 20,000 per set of 3 documents
Change of address	UGX 5,000/=	Registration fees for every extra copy of local company forms after the 1st three copies.	UGX 10,000/=	Search fees	UGX 2000 Per record
Notice of cessation	UGX 10,000/=	Registration fees New Foreign Company Constitution/Instrument – 3 copies.	U\$ 250	Certification fees	UGX 5000 for the first 100 words ,and for every folio after the first 100 words UGX 2000
On application to register a business name.	24,000/=	Registration fees New local company whose nominal capital does not exceed UGX 5,000,000	UGX 50,000/=	Stamp duty – documents of monetary value	Applicable to documents e.g appraisal of valuation ,composition deed,in demnitybond,hirepur chase agreement ,lease -see rates in Stamps Act as amended
Search/inspection fees	Ugx 2,000/=	Registration fees for any document effecting a transfer of shares for the first three copies.	UGX 20,000/=	Uncertified copy of Documents	UGX 3000 for the first 100 words and UGX 2000 for every 100 words after the first 100 words.
CATEGORY -COMPANY REGISTRATION.		Registration fees – new company constitution/Instrument for extra copy after first three copies.	U\$ 10	CATEGORY -REGISTRATION OF CHARGES OF COMPANIES	
ITEM	FEES CHARGEABLE	Registration fees for a Company with no nominal share Capital.	UGX 80,000/=	ITEM	FEES CHARGEABLE
Annual Returns for Companies Limited by shares - The first three copies per year	UGX 50,000	Registration fees-new local company whose nominal share capital exceeds UGX 5,000,000/=	The rate is 1% of the share capital	Registration of Charges/Debentures required to be registered by a company	UGX 50,000 /= Fees charged on each charge.
Annual Returns for Companies without a nominal share capital - first three copies per year	UGX 30,000	Registration fees of any Company notice or order required to be delivered, sent or forwarded to the Registrar.	UGX 20,000/=	Registration of particulars of a series of debentures.	UGX 50,000/=
Certification Fees – Company documents,first three copies	UGX 20,000	Registration of any Company application to the Registrar.	UGX 20,000/=	Registration of recievor/manager of property of a company	UGX 25,000/=
Certification fees – extra copy after first three.	UGX 10,000	Reservation of Company/ NGO name	UGX 20,000/=	Search/Inspection fees-Register of Charges.	UGX 25,000/= Fees charged per register or document to be searched.
Extra copy of Annual Returns after first 3 copies per year for companies limited by shares	UGX 10,000	Search/Inspection fees - Companies	UGX 25,000		
Every extra copy of Annual Return – after 1st three copies per year for companies without nominal share capital.	UGX 10,000	Stamp Duty – Incorporation of Companies with no nominal Share Capital.	UGX 35,000		
Filing Fees for amendment of Memorandum & Articles of Association for first three copies	UGX 50,000	Stamp Duty-Incorporation of company limited by shares	Rate is 0.5% of the share capital stated in the memorandum association plus an additional mandatory stamp duty of Ugx 35,000/=		
Filing Fees for amendment of Memorandum & Articles of Association for an extra copy after first three copies	UGX 10,000	Stamp Duty -Notice of Increase in Share Capital	Rate is 0.5% of the increase/change in share capital		
For issuance of license by the Registrar dispensing with the word limited company.	UGX 50,000	Stamp Duty-Transfer Forms	Rate is 1% of the consideration of the transfer as indicated on the endorsed transfer form		
Foreign – Registration fees for Company forms & Resolution (three copies per form or resolution)	U\$ 55				
Foreign Registration fees for every extra copy of company forms and resolutions after the 1st three copies.	U\$ 10				
Issuance of duplicate certificate of Incorporation	UGX 20,000				
Filing Fees for local Company Resolution for a limited company – first three copies.	UGX 20,000				

Uganda Registration Services Bureau Plot 5, George Street, Georgian House P.O Box 6848 Kampala Tel: 0414-233219